

SHANGHAI STUDY TOUR

Application Form



REGENT

Business School

Please note that once you have submitted your application, you will be given feedback only once an outcome is received from the selection panel.

Section 1: Personal Details	
1.1 Title (Mr/Mrs/Ms/Miss)	
1.2 Surname (Family name)	
1.3 Forenames (in full)	
1.4 Preferred name	
1.5 Sex (male/female)	
1.6 Date of birth (dd/mm/yyyy)	
1.7 Race	
1.8 ID or Passport number	
1.9 Student number	

Section 2: Residence Details	
2.1 Nationality	
2.2 Country of permanent residence	
2.3 Do you require a Shanghai visa?	Yes No
2.4 If no, please note the expiry date must be valid for at least 6 months after the date of the study tour.	

Section 3: Contact Details	
3.1 Home address	
3.2 Country	
3.3 Postal code	
3.4 Telephone number (Home)	Cell number:
3.6 Email	

Section 4: Next of Kin Details	
4.1 Surname	First name:
4.2 Relationship	
4.3 Physical address	
4.4 Work number	Home number:
4.5 Cell number	
4.6 Email	

Section 5: Current employment

5.1 Present employer	
5.2 Nature of employer's business	
5.3 Employer's physical address	
5.4 Work number	
5.5 Home number	
5.6 Cell number	
5.7 Email	
5.8 Designation	
5.9 Date of appointment	
5.10 Please describe your current duties and responsibilities, and describe any major achievement in this role:	

Section 6: Personal Statement

In support of your application please provide a brief motivation as to why you should be selected for the study tour as well as what you hope to achieve from a tour of this nature:
(Please limit your motivation to a maximum of 300 words)

Section 7: Additional Details

7.1 Please indicate if you have any dietary requirements:			
7.2 Please indicate any allergies/medical conditions/ disabilities of concern:			
7.3 Has your employer given support to this application?	Yes	No	
7.4 Please indicate who will be responsible for your fees:	Yourself	Your company	Shared
7.5 Percentage split (if shared):	Your %	Your company %	
7.6 Do you wish your company to be invoiced?	Yes	No	
7.7 Company contact name and address for invoice (if applicable)			
7.8 Purchase order number (if required)			

Please tick here to agree with the following conditions below:

1. By submitting this application form, I confirm that the above -mentioned information submitted is accurate and I on acceptance guarantee the payment of participation fee before the tour. Please note that full payment is due by the 31st May 2015. I agree to the cancellation terms below:

- Cancellation by 15th June 2015 will result in 70% refund.
- Cancellation by 30th June 2015 will result in 50% refund.
- No refunds will apply in the event of cancellation after 30th June 2015.

2. I hereby understand that the price of the tour may change due to currency fluctuations.

3. On acceptance of my application for the tour, I will sign an indemnity form.

4. The programme may be subject to any changes in the SUIBE academic programme during the study tour period.

INDEMNITY

Once selected, each participant of the tour will be required to sign an indemnity form. REGENT Business School will not hold itself responsible for any cancellation of or postponement of the tour due to circumstances beyond its control. Participants will be subject to Shanghai laws, which might differ significantly from those in South Africa and may not afford the protections available to the individual under South African Law. Prior to applying for the tour, participants are to ensure that they are physically/medically able to participate in the trip's activities.

Kindly complete and submit the following registration form to: alumni@regent.ac.za

Application Checklist

Please complete this application checklist to remind you which documents should be enclosed with your application. If any of the documents requested are missing, there may be a delay in the processing of your application.

Copy of Application Form	Certified copies of Identity Document and Passport
Copy of Curriculum Vitae Please also include two (2) passport size photographs for the Chinese Visa.	Colour Photographs