

RUSSIA STUDY TOUR

Application Form



REGENT
Business School

Please note that once you have submitted your application, you will be given feedback only once an outcome is received from the selection panel.

Section 1: Personal Details

1.1 Title (Mr/Mrs/Ms/Miss)	
1.2 Surname (Family name)	
1.3 Forenames (in full)	
1.4 Preferred name	
1.5 Sex (male/female)	
1.6 Date of birth (dd/mm/yyyy)	
1.7 Race	
1.8 ID or Passport Number	
1.9 Student Number	

Section 2: Residence Details

2.1 Nationality	
2.2 Country of permanent residence	
2.3 Do you require a Russia visa?	<input type="checkbox"/> Yes <input type="checkbox"/> No
2.4 If no, please note the expiry date must be valid for at least 6 months after the date of the study tour.	

Section 3: Contact Details

3.1 Home address	
3.2 Country	
3.3 Postal code	
3.4 Telephone Number (Home)	
3.5 Mobile Number	
3.6 Email	

Section 4: Current Employment

4.1 Present job title	
4.2 Date appointed	
4.3 Employer	
4.4 Address	
4.5 Telephone (Work)	
4.6 Email	
4.7 Nature of employer's business or activity	
4.8 Please indicate briefly your current duties and responsibilities, and describe your major achievement in this role:	

Section 5: Personal Statement

In support of your application please provide a brief motivation as to why you should be selected for the study tour as well as what you hope to achieve from a tour of this nature:
(Please limit your motivation to a maximum of 300 words)

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Section 6: Other Details

6.1 Please indicate if you have any dietary requirements:

6.2 Please indicate any allergies/medical conditions/ disabilities of concern:

6.3 Has your employer given support to this application? Yes No

6.4 Please indicate who will be responsible for your fees: Yourself Your company Shared

6.5 Percentage split (if shared): Your % Your company %

6.6 Do you wish your company to be invoiced? Yes No

6.7 Company contact name and address for invoice (if applicable)

6.8 Purchase order number (if required)

Please tick here to agree with the following conditions below:

1. By submitting this application form, I confirm that the above -mentioned information submitted is accurate and I on acceptance guarantee the payment of participation fee before the event. Please note that full payment is due by the 31st of May 2014. I agree to the cancellation terms below:

- Cancellation by 15th June will result in 70% refund.
- Cancellation by 30th June will result in 50% refund.
- Cancellation after the 11th of July will result in no refund.

2. I hereby understand that the price of the tour may change due to currency fluctuations.

3. On acceptance of my application for the tour, I will sign an indemnity form.

4. The programme may be subject to any changes in the academic programme and activity schedule during the study tour period.

INDEMNITY

Once selected, each participant of the tour will be required to sign an indemnity form. REGENT Business School will not hold itself responsible for any cancellation of or postponement of the tour due to circumstances beyond its control. Participants will be subject to Russia laws, which might differ significantly from those in South Africa and may not afford the protections available to the individual under South African Law. Prior to applying for the tour, participants are to ensure that they are physically/medically able to participate in the trip's activities.

Kindly complete and submit the following registration form to: alumni@regent.ac.za

Application Checklist

Please complete this application checklist to remind you which documents should be enclosed with your application. If any of the documents requested are missing, there may be a delay in the processing of your application.

Copy of Application Form <input type="checkbox"/>	Certified copies of Identity Document and Passport <input type="checkbox"/>
Copy of Curriculum Vitae Please also include two (2) passport size photographs for the Russia Visa. <input type="checkbox"/>	Colour Photographs <input type="checkbox"/>