



# **RMDP 2023/24 NOMINATION FORM**

## SECTION 1: PROGRAMME DETAILS

Please tick with X

Have you applied for RMDP Previously?	
If yes, Provide year of application	
Do you have a valid passport (Attach copy)	
Are you employed by Organisation registered as a levy payer for the W&RSETA?	

## LEVY DETAILS 2

Organisation	
Levy Number	

## SECTION 3: PERSONAL DETAILS

This section allows the nominating manager or nominee to capture the personal details of nominated candidates, nominating manager must attach **Identity Copy** and **Curriculum Vitae** of nominated candidate.

Title	
Surname	
First names (as it appears on your ID)	
Preferred Names	
Gender	
Date of Birth	
Race	
ID Number (Attached ID Copy)	
Nationality	
Do you have any Disability (Please indicate the nature of disability)	
Please indicate any special needs required during the programme, including on the international immersion.	

## Section 4: Contact Details

Cellphone Number of candidate	
Cellphone Number (Alternative)	
Telephone Number of candidate	
E-mail of candidate	
Work Address of Candidate	

Physical address of candidate	
<b>Nominating Managers Details</b>	
Cellphone Number (Alternative)	
Telephone Number of candidate	
E-mail of Candidates	

## Section 5: Current Employment

All fields in this section are compulsory to be captured. This information is used by W&RSETA to verify the details on the organisation and the experience of the nominee, this is important because candidates are nominated based on the work experience and management potential in retail.

<b>SDL Levy Number</b>	
Name of Employer	
Address	
Manager Level (Supervisor/Manger/Senior Manager/ ( Specify other)	
Total years of services in the Wholesale and Retails	
Total combined years of service in Supervisor or Management Position	
Are the prospects of the candidate being promoted should a senior post become vacant in the near future after completing the programme, if no specify.	

## Section 5: Work Experience

All fields in this section are compulsory to be captured. This information is used by W&RSETA to verify the details on the experience of the nominee, this is important because candidates are nominated based on the work experience.

<b>Indicate total years of Work Experience for candidate</b>	
Indicate total years of Experience in Supervisor or Managerial Position	
Please indicate any involvement in Strategic Planning and/ or Decision Making	
Indicate your responsibility in Managing a Team or Coordinating work with a Team	
Indicate any achievements as a Supervisor or Manager in the past 5 years	
Please provide a full detailed CV	

## Section 6: Educational History

This allow the nominating manager or nominee to record their educational background as the senior certificate or equivalent qualifications is one of the minimum requirement for the delegate to be considered for this programme

<b>Indicate highest qualification for candidate</b>	
NQF Level of Qualification	
Name of Qualification (Attached Proof of Qualification)	
Name of Institution	

Year Obtained	
If Qualification is below NQF Level 7 Candidates required Supervisor/Managerial Position. <b>Please indicate details of the NQF 6 Qualification.</b> Candidate should note that Institution will conduct an assessment which will include RPL to determine if candidate qualifies.	

## Section 7: Nomination Type

The candidate can be either nominated by their manager, or nominate oneself. Where nomination type is self-nomination, the senior manager support in a form of a letter is required.

Please tick with X

	<b>Self-Nomination</b>
	<b>Managerial Nomination.</b>

## Section 8: Personal Motivation

Below is the Motivation for nomination section. Where the candidate is nominating oneself, it is required that he/she write a motivation of his/her application on how they are to benefit from the programme in line with their career objectives

<b>Self-Nomination ( Please indicate how you would benefit from the programme)</b>
<b>Managerial Motivation (Please indicate how the candidate will benefit from the programme)</b>

## Section 9: Declaration

Declaration section, this section is compulsory.

<b>Candidate Declaration: Candidate must declare if the information provided by him and for him is accurate and must add any additional declaration that he/she may deem relevant and sign the form with a date.</b>
<b>Details of Declaration</b>  <hr/> <b>Signature</b>  <hr/> <b>Date</b>
<b>Manager Declaration: Manager must declare if the information provided by him for the candidate is accurate and must add any additional declaration that he/she may deem relevant and sign the form with a date.</b>

**Details of Declaration**

\_\_\_\_\_  
**Signature**

\_\_\_\_\_  
**Date**

**Section 10. SIGN-OFF**