



REGENT
BUSINESS SCHOOL
HONORIS UNITED UNIVERSITIES



Applications Now Open: Retail Management Development Programme (Advanced Diploma in Management – NQF Level 7)

Dear Employer,

Regent Business School is pleased to announce that applications for the 2025/2026 intake of the Retail Management Development Programme (RMDP), offered as a customised Advanced Diploma in Management (NQF Level 7), are now officially open.

We invite employers in the retail sector to nominate eligible employees who demonstrate potential for leadership, innovation and growth within the retail industry. This prestigious programme is designed to empower retail professionals with advanced management, operational and strategic skills necessary to excel in today's dynamic business environment.

Please note that:

- The nominating organisation and selected employees must be levy-paying members of the Wholesale and Retail SETA (W&RSETA) and must have a valid SDL (Skills Development Levy) number registered with the SETA.
- Applicants must hold an NQF Level 6 qualification or equivalent to be considered for admission.

To complete the application process, the following documents are required:

1. Nomination Form – completed and signed by the nominating manager.
2. Regent Business School Registration Form.
3. W&RSETA Bursary Agreement Form – both the Nomination Form and the Bursary Agreement Form must clearly reflect the organisation's SDL number.
4. Certified Copy of the Applicant's ID, certified within the last 6 months.
 - In cases where the surname on the ID does not match the qualification, please attach a marriage certificate, letter from Home Affairs, or relevant supporting documentation.
5. Certified Copy of the Applicant's Highest Qualification, certified within the last 6 months.
6. Motivation Letters from both the prospective student and the nominating manager – these must be on company letterhead, dated and signed.



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7. Confirmation of Employment Letter – on company letterhead, confirming the applicant's current employment status.
8. Comprehensive CV of the prospective applicant.

This programme presents an exceptional opportunity for your employees to enhance their managerial capabilities, gain exposure to modern retail practices, and contribute more effectively to your organisation's growth and innovation.

Kindly ensure that all required documentation is submitted in full for the nomination to be considered.

For more information or to obtain the application pack, please contact:

training@regent.ac.za

011 034 8550

We look forward to welcoming your nominees to the 2025/2026 cohort of the Retail Management Development Programme (Advanced Diploma in Management – NQF Level 7), as we continue to develop the next generation of retail leaders.

NB: The nomination period ends on the 30th of November 2025 12h00.