

RMDP 2026/27
NOMINATION FORM

SECTION 1: PROGRAMME DETAILS

Please mark with a cross (X)

Have you applied for RMDP Previously?	
If yes, Provide year of application	
Do you have a valid passport (Attach copy)	
Are you employed by Organisation registered as a levy payer for the W&RSETA?	

SECTION 2: LEVY DETAILS

Organisation	
Levy Number	
Email Address *	

*The email address should belong to the Human Resources Division / Training Division of the nominating organisation

SECTION 3: PERSONAL DETAILS

This section allows the nominating manager or nominee to capture the personal details of nominated candidates, nominating manager must attach **Identity Copy** and **Curriculum Vitae** of nominated candidate.

Title	
Surname	
First names (as it appears on your ID)	
Preferred Names	
Gender	
Date of Birth	
Race	
ID Number (Attached ID Copy)	
Nationality	
Do you have any Disability (Please indicate the nature of disability)	
Please indicate any special needs required during the programme, including on the international immersion.	

Section 4: Contact Details

Cellphone Number of candidate	
Cellphone Number (Alternative)	
Telephone Number of candidate	
E-mail of candidate	

Work Address of Candidate	
Physical address of candidate	
Nominating Managers Details	
Cellphone Number (Alternative)	
Telephone Number of candidate	
E-mail of Candidates	

Section 5: Current Employment

All fields in this section are compulsory to be captured. This information is used by W&RSETA to verify the details on the organisation and the experience of the nominee, this is important because candidates are nominated based on the work experience and management potential in retail.

SDL Levy Number	
Name of Employer	
Address	
Manager Level (Supervisor/Manger/Senior Manager/ (Specify other)	
Total years of services in the Wholesale and Retails	
Total combined years of service in Supervisor or Management Position	
Are the prospects of the candidate being promoted should a senior post become vacant in the near future after completing the programme, if no specify.	

Section 5: Work Experience

All fields in this section are compulsory to be captured. This information is used by W&RSETA to verify the details on the experience of the nominee, this is important because candidates are nominated based on the work experience.

Indicate total years of Work Experience for candidate	
Indicate total years of Experience as a Team Leader, Supervisor or Managerial Position	
A full detailed CV Attached	

Section 6: Educational History

This allow the nominating manager or nominee to record their educational background as the senior certificate or equivalent qualifications is one of the minimum requirement for the delegate to be considered for this programme

Indicate highest qualification for candidate	
NQF Level of Qualification	
Name of Qualification (Attached Proof of Qualification)	
Name of Institution	
Year Obtained	
RPL Required? If Yes, The Institution to determine if candidate qualifies.	

Section 7: Nomination Type

The candidate can be either nominated by their manager, or nominate oneself. Where nomination type is self-nomination, the **senior manager support in a form of a letter is required**.

Please tick with X

	Self-Nomination
	Managerial Nomination.

Section 8: Personal Motivation

Below is the Motivation for nomination section. Where the candidate is nominating oneself, it is required that he/she write a motivation of his/her application on how they are to benefit from the programme in line with their career objectives

Self-Nomination (Please indicate how you would benefit from the programme)
Managerial Motivation (Please indicate how the candidate will benefit from the programme

Section 9: Declaration

Declaration section, this section is compulsory.

Candidate Declaration: I hereby declare that the information I provided above is true to the best of my knowledge and belief, and nothing has been concealed therein.

	YES	NO
I declare that I am currently not participating in any W&RSETA / other SETA programmes that are the same as or similar to the Bursary offered by the W&RSETA RMDP.		
I understand that if the information I gave is proven false/not true, I will have to face the punishment as per the law.		
I , the recipient of this bursary, agree not to voluntarily withdraw from the program except in cases of circumstances beyond my natural control (such as medical emergencies, natural disasters, or other unforeseen and unavoidable events). Should I choose to withdraw for any reason not deemed beyond my control, I will be held liable for any associated costs, including but not limited to administrative fees, tuition, and any other expenses covered by the bursary.		
The recipient agrees that in the event of a change in employment, they will remain enrolled in the program and continue to fulfil all requirements and obligations. A change of employer will not constitute grounds for withdrawal from the program, nor will it affect the recipient's eligibility, provided all other conditions of the program are met.		
The applicant agrees that the application may be transferred to another institution offering the RMDP 2026/27, in the event of a transfer to another institution, their application, along with any relevant documents and information, may be transferred to the new institution. This transfer will be subject to the terms and conditions of the receiving institution, and the applicant will be responsible for complying with any additional requirements set by the new institution.		

_____
Full Names

_____
Signature

_____
Date

Manager Declaration: Manager must declare if the information provided by him/her for the candidate is accurate and must add any additional declaration that he/she may deem relevant and sign the form with a date.

The manager agrees that the employee will be granted sufficient study leave to attend scheduled classes and sit for examinations as part of the RMDP programme. This leave will be provided without penalty, provided that reasonable notice is given.	

Details of Declaration

_____
Signature

_____
Date